

1. HOW TO GRANT A POWER OF ATTORNEY AS A NON-TURKISH CITIZEN

Please take the steps below:

- 1) Draft your power of attorney according to the U.S. regulations in **English**.
- 2) Affix a **passport size photo** on top of the left hand side of the page.
- 3) **Add a copy of the first page of your valid passport as an attachment.**
- 4) Go to any notary public in your County
 - Sign your document in front of the Notary Public
 - Have your signature notarized.
 - Have your photo and copy of the passport notarized.
- 5) After you complete the notarizations, have that Notary Public authenticated by the **City Clerk**.
- 6) After all, you must get an Apostille from the State's Department of State.
- 7) **Your power of attorney needs to be translated in Turkish and be presented along with the original POA that has the Apostille.** If you have it translated in the U.S., the translation has to have an Apostille too, after being notarized and authenticated by the City Clerk. However, if you have it translated in Turkey by a sworn translator (yeminli tercüman), having the translation notarized by a Turkish notary will be enough validation along with the original POA that has Apostille.

!!! Once you get an Apostille, Consulate's legalization is not required according to the Hague Convention [Lahey Anlaşması]. You can send your POA to Turkey directly after completing the steps.

Boston City Clerk

Boston City Hall

1 City Hall Square, Boston, MA 02201

617-635-4601

Boston Apostille

McCormack Building, 1 Ashburton Pl #1611, Boston, MA 02108

617-727-7030

Important notes:

- Power of attorney will be valid without any time restrictions unless otherwise is stated on the document.
- Having both original POA and its translation Apostilled, you must mail them both to the agent using a trackable delivery method.
- The agent cannot be given the power of attorney to purchase a property, a vehicle etc. which is owned by the principal.